



STEEL SERVICES, INC.

Ashland
11058 Leadbetter Road
Ashland, VA 23005
P.O. Box 9199
Richmond, VA 23227
Phone: 800-289-7972
Fax: 804-798-4209

Roanoke
5025 Starkey Road
Roanoke, VA 24014
P.O. Box 20488
Roanoke, VA 24018
Phone: 800-678-9616
Fax: 540-774-1584

Norfolk
2300 Ingleside Road
Norfolk, VA 23513
Phone: 800-365-7766
Fax: 757-857-7709

Executive Office
9800 Mayland Drive
Richmond, VA 23233
www.steelservicesinc.com

Eastern Shore
835 Boundary St.
Salisbury, MD 21801
P.O. Box 2715
Salisbury, MD 21802
Phone: 800-731-4032
Fax: 410-334-3895

Office Use Only

(Credit limit)

(Date Opened)

(Account Number)

(Code)

CREDIT APPLICATION AND GUARANTY OF PAYMENT

Date: _____

BUSINESS NAME: _____ FED. ID# / SSN: _____

STREET ADDRESS: _____ TAX EXEMPT: **YES** **NO** (SEND CERTIFICATE)

BILLING ADDRESS: _____ CREDIT LINE DESIRED: _____

CITY: _____ COUNTY: _____ STATE: _____ ZIP: _____

PHONE: () _____ FAX: () _____ EMAIL: _____

Is your firm a: CORPORATION PARTNERSHIP PROPRIETORSHIP S-CORPORATION

If a Subsidiary or Division, Name of Parent Company: _____

Location of Parent Company: _____ SIC CODE: _____

REGISTERED AGENT: _____ REGISTERED OFFICE: _____

PRINCIPALS / PARTNERS INFORMATION

NAME	TITLE	HOME ADDRESS	TELEPHONE	SSN
			()	
			()	
			()	

BANK(S) -REFERENCES / FINANCIAL INFORMATION

BANK NAME	ADDRESS	TELEPHONE	CONTACT OFFICER
1.		()	
ACCOUNT NUMBER:		Account active since:	
2.		()	
ACCOUNT NUMBER:		Account active since:	

BONDING COMPANY

NAME	ADDRESS	TELEPHONE
		()

SUPPLIER REFERENCES (Include Steel Suppliers)

NAME	ADDRESS	TELEPHONE	FAX NUMBER:
1.		()	()
2.		()	()
3.		()	()
4.		()	()

CREDIT TERMS

Invoices are mailed daily and are due 30 days from the day shown on the invoice. Our normal terms are 1/2 of 1% in 10 days, net in 30 days.

There are no finance charges added on extensions of credit if paid within one month from the invoice date. The finance charge will be computed at 1.5% per month on the adjusted balance. The adjusted balance is all charges in excess of 30 days old after all payments and credits have been deducted.

Any dispute or legal action under this Agreement shall be governed by the laws of the Commonwealth of Virginia. Any suit brought under this Agreement, by any party, shall be in the appropriate state or Federal Court having jurisdiction in the city or county of the office location of Steel Services, Inc. with which you conducted business.

Customer agrees to abide by these credit terms and agrees to pay all costs of collection, including reasonable attorney's fees if the services of an attorney are used to effect collection.

Customer agrees that a fax copy of this agreement or any document between the parties will be effective as an original.

Agreed to by: _____

(Name and Title)

SEE ADDITIONAL PAGE FOR TERMS, GUARANTIES AND OTHER CONDITIONS WHICH ARE PART OF THIS AGREEMENT.

REV: 10/05/2009

